CSIR Unit for Research and Development of Information Products URDiP

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ADVERTISEMENT NO. - URDIP/01/2022

Learning opportunity for Engineering and Science professionals

CSIR has set up a Unit for Research and Development of Information Products (CSIR-URDIP) at Pune to work in the area of Scientific Informatics, Patent Informatics / Phytoinformatics) and related software development projects.

URDIP is one of the coordination centres for the **Women Scientist Scheme** (**WOS-C**) of DST being implemented by the patent facilitating centre (PFC) of TIFAC, New Delhi.

Applications are invited from Qualified Candidates who meet the following educational and experience requirement for consideration as TIFAC Coordinator at CSIR-URDIP.

Post	Qualification	No of Posts /Project/PL	Date of interview
TIFAC Coordinator (for Pune Center) Post Code: A01	**Essential:** Masters degree in Natural/Agri Sciences or Bachelor's degree in Engineering with four years of R&D experience in Industry / Academic Institutions / S&T Organisations **OR** M.E./M.Tech in Engg./Tech. with two years of R&D experience in Industry / Academic Institutions / S&T Organisations **OR** Ph.D. in Science/Engineering. **Desirable:** **Preference will be given to candidates with experience in IPR/patent analytics/patent law** - Registered Patent Agent or diploma/degree in IP law - Team leadership, Mentoring and Assessment skills would be an advantage.	01	10-02-2022

No of Positions: 1

Consolidated Stipend Payable: Rs. 46,560/- PM

No other allowance is admissible.

Job Requirement:

Preference will be given to candidates having professional experience and those who have knowledge of scientific and technical data analytics including patent analytics. Proficiency in use of commonly used software for word processing, database searching, spreadsheet, presentations would be an advantage.

Work Profile:

The role of the co-coordinator will be to manage a team of women scientists (WOS-C) and carry out and monitor patent analytics-related work as per need.

Apart from that the above job may also be partly administrative in nature, for which the candidate will be given exposure to basic administrative procedures/handling of TA/DA cases etc. required.

Age Limit: The upper age limit for applying shall be 40 years.

The engagement will be made initially for a period of six months, which may be extended or curtailed depending on the satisfactory performance and conduct of the candidates and project duration. The engagement will be purely on temporary and/or contract basis and shall not be a CSIR/URDIP appointment, temporary or otherwise and shall not entitle him/her to any right/claim, implicit or explicit, for his/her consideration against any CSIR/URDIP post/fellowship.

Only candidates who fulfill the above criteria may fill the online form. Based on the number of applications received, applications will be screened and the list of screened candidates for interview will be displayed on the CSIR-URDIP's website. The shortlisted candidates should appear for the online interview at the communicated date and time.

The candidates should make their own arrangements for attending the interview online, the details of which will be uploaded on the website.

Location of work:

The location of work after selection will invariably be Pune. No request for working remotely will generally be entertained, except in exceptional circumstances. Such circumstances will be judged on the nature of work, availability of IT and other resources etc. The decision of Head CSIR-URDIP will be final in this regards. The engagement may be terminated if the decision of Head CSIR-URDIP in this regards is not acceptable.

Please note:-

a) The interviews would be held online using MS Teams software and the applicants would be responsible for installation, testing, functioning and connectivity of the MS Teams software. CSIR URDIP would not be responsible for any connectivity failure or communication faults in the online-mode interview.
b) Due to online nature of the interview, you might be called half an hour early or later than the scheduled time. In such a scenario, please be patient and wait in the online meeting-room lobby as you would be let inside after the earlier candidate finishes.
c) No separate interview letters will be issued; the candidates should keep visiting the website on regular basis.
d) Selected candidates would need to bring/submit Original qualification and experience certificates along with one set of photocopies at CSIR URDIP Administration office for verification.
e) Candidates should note that their candidature will be purely provisional, subject to fulfilling of all the eligibility criteria.
a) If the number of candidates is more, the interviews may be conducted on the next day also.
b) **No TA-DA will be provided** for attending the interviews.

Link for the online submission of the form- Visit **"Career" section of our website "www.urdip.res.in" to apply online.**

Closing date of submission of the online application form – 31-01-2022.

Sd/- for Administrative Officer